

**Timberlake Fire Protection District Board of Commissioners
Regular Meeting Minutes
March 21, 2011
Athol Community Center
6:00 pm**

Board Members and Officials	Present	Absent
Commissioner Marty Fish	x	
Commissioner Jon Guinn (Al March)	x	
Commissioner Barney Phillips	X	
Commissioner Rudy Rudebaugh	X	
Commissioner Charles Hansen	X	
Fire Chief Dean S. Marcus	x	

- 1) Call to Order: Commissioner Rudebaugh called the meeting to order at 6:01 p.m. and welcomed members and guests.
- 2) Pledge of Allegiance: Commissioner Rudebaugh led the pledge of allegiance.
- 3) Approval of the Agenda: **Commissioner Fish motioned and was seconded by Commissioner Hansen to approve the agenda as presented.** Ayes were unanimous, **motion carried.**
- 4) Approval of the Consent Agenda: **Commissioner Phillips motioned and was seconded by Commissioner Fish to approve the consent agenda to include the following items**
 - a) 2/28/11 Meeting Minutes
 - b) Approval of Paid and Unpaid Bills
 - c) Funds Transfer from 2514 to Mountain West Checking up to \$50,000
 - d) Review of February financial items

Roll Call Vote

Commissioner March	yes
Commissioner Fish	yes
Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Phillips	yes

Motion Carried

5) Staff Reports:

Chiefs Report:

- Chief Marcus reported that the IAFF Local 4483 presented a letter requesting to enter into labor negotiations. The Board chose April 4th to conduct the first meeting. Five members of Local 4483 were present which constituted a majority vote and agreed to that date. The meeting will be held at Timberlake Fire Protection District Station 1 located at 5985 E. Hwy 54, Athol, ID 83801

Commissioner Rudebaugh motioned to add executive session to the agenda after item #9 Commissioner Reports per Idaho Code 67-2345(1) item (c) to deliberate regarding labor negotiations. Commissioner Phillips seconded the motion.

Roll Call Vote

Commissioner March	yes
Commissioner Fish	yes
Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Phillips	yes

Motion Carried.

- Kootenai County did not receive grant funds requested for the installation of a repeater either in Athol or Spirit Lake
- The Board approved having All Seasons Heating replace the bay heater at Station 3 for a cost of \$1705.00
- It was decided that Commissioner Fish would attempt to contact Peter Thulin regarding the return of Timberlake equipment in his possession.
- Chief Marcus recommended that the Board ask Blue Cross to change their policy renewal date to later in the year to better coincide with the budget process.
- The renewal quotes from Blue Cross were presented to the Board for review and approval at the next meeting.

a) **Correspondence:** None

6) Unfinished Business. None

7) New Business:

- a) Protective 941X Claims: Chief Marcus briefed the Board on the protective claims being filed to protect the interests of affected parties until the result of the Idaho 218 Referendum is known, possibly sometime within the next year. These claims will be filed in the event the referendum fails, allowing the firefighters to opt out of social security. The claims will allow those affected to receive a refund of any social security payments made in 2007. If the Referendum succeeds, the claims will be destroyed and no further action will be necessary.

Commissioner Phillips made a motion to sign the 941X protective claims. Commissioner Fish seconded the motion.

Roll Call Vote

Commissioner March	yes
Commissioner Fish	yes
Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Phillips	yes

Motion Carried.

b) Volunteer Captain Job Description. Postponed until next Board meeting.

- c) Budget Hearing Date. **Commissioner Rudebaugh motioned to set August 15th, 2011 as the public hearing date for the 2011/2012 budget hearing to be located at the Athol Community Center, 30355 N. 3rd Street, Athol, ID.** Commissioner Phillips seconded the motion.

Roll Call Vote

Commissioner March	yes
Commissioner Fish	yes
Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Phillips	yes

Motion Carried.

d) MOU with Kootenai County: The Board signed the MOU with Kootenai County to set forth the terms and conditions to establish and install paging equipment located in TFPD's Fire Station at 34301 N. Lyvel Rd, Bayview ID to enhance the paging coverage area of TFPD.

e) Violence in the Workplace policy. Discussion was had regarding comments from legal pertaining to the Violence in the Workplace policy. It was agreed to accept the policy with comment L-1 accepted and comment L-2 declined. The policy has been made a part of these minutes.

f) Policies for Adoption. **Commissioner Rudebaugh motioned to accept and approve the following policies and was seconded by Commissioner Fish.**

- i) Benefits
- ii) District and Department Meetings
- iii) District Hiring Policy
- iv) Emergency Board Up
- v) Harassment and Hostile Work Environment
- vi) HIPPA
- vii) Sexual Harassment
- viii) Veteran's Preference

Roll Call Vote

Commissioner March	yes
Commissioner Fish	yes
Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Phillips	yes

Motion Carried.

8) Public Comment: Time was allotted for the public to ask questions and make comments.

9) Commissioner Reports:

10) Executive Session per Idaho Code 67-2345 (1) a-f. **Commissioner Rudebaugh motioned that the Board pursuant to Idaho Code 67-2345, convene in executive session to deliberate regarding labor negotiations, item (c)**. Commissioner Phillips seconded the motion.

Roll Call Vote

Commissioner March	yes
Commissioner Fish	yes
Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Phillips	yes

Motion Carried.

Commissioner Phillips motioned to resume regular meeting. Commissioner March seconded the motion. Ayes were unanimous, **motion carried**, executive session ended and regular meeting resumed.

Commissioner Fish motioned to appoint Commissioners Rudebaugh and Phillips as the negotiation team representing management. Commissioner Hansen seconded the motion.

Roll Call Vote

Commissioner March	yes
Commissioner Fish	yes
Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Phillips	yes

Motion Carried.

11) Final Motions and Adjournment: There being no further business to be brought before the Board, the Meeting was adjourned upon the motion of Commissioner Fish and as seconded by Commissioner Phillips at 19:08.

Approved on this 18th day of April, 2011 by:

Marty Fish, Fire Commissioner	SIGNED
Al March, Fire Commissioner	
Barney Phillips, Fire Commissioner	SIGNED
Charles Hansen, Fire Commissioner	SIGNED
Rudy Rudebaugh, Fire Commissioner	SIGNED

Attest: _____
Dean S. Marcus, Fire Chief