

**Timberlake Fire Protection District Board of Commissioners
Public Hearing/Regular Meeting Minutes
November 29, 2011
Timberlake Fire Protection District Station 1
5:00 pm**

Board Members and Officials	Present	Absent
Commissioner Marty Fish	X	
Commissioner Jon Guinn		X
Commissioner Barney Phillips	X	
Commissioner Rudy Rudebaugh	X	
Commissioner Charles Hansen	X	
Fire Chief Dean S. Marcus	X	

1) Call Regular Meeting to Order

Commissioner Rudebaugh called the special meeting to order at 17:01 and Commissioner Fish led the pledge of allegiance.

2) Approval of Agenda:

Commissioner Rudebaugh asked that the agenda be amended to add Executive Session per Idaho Code 67-2345 item c & a to conduct deliberations regarding labor negotiations, to consider the hiring of personnel and to add item "d" Temporary Employee. Ayes were unanimous, agenda amended and approved.

3) New Business

a) Apparatus Bid

The apparatus committee brought forth their recommendation that the bid best meeting the Districts needs was the bid from General Safety. General Safety met or exceeded all the specifications with one exception regarding the seats being standard and not H.O. Bostrom seats. The bids from the other vendors were deficient in meeting the requirements set forth by the District. Discussion was had regarding the deficiencies and specifications of the various bids. The letter of recommendation and a list of the deficiencies have been made a part of these minutes.

- **Commissioner Phillips motioned to award the TFPD Apparatus Bid of \$248,849.00 to General Fire for a Rosenbauer Engine.** Commissioner Fish seconded the motion.

Roll Call Vote

Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Fish	yes
Commissioner Phillips	yes

Motion carried.

- **Commissioner Phillips motioned to approve the financing package of Mountain West Bank for the engine.** Commissioner Hansen seconded the motion.

Roll Call Vote

Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Fish	yes
Commissioner Phillips	yes

b) Station 6

A waiver was presented to the Board to allow volunteers to perform drywall work at Station 6 in Little Blacktail. It was recommended that it be forwarded to Commissioner Rudebaugh who would then give it to legal for review. Members were cautioned to make sure the volunteers who wanted to participate in this are supervised and capable.

c) Commissioner Plaque

Discussion was had regarding a plaque to be presented to Commissioner Guinn for his service to the District. Chief Marcus reported that he had information that Commissioner Guinn would prefer not to have one more thing to hang on his walls at home. It was decided to type up a letter which all the Commissioners would sign and present it to him at the next meeting.

d) Temporary Employee

Chief Marcus reported that it was the Union's desire to hire a temporary employee in January to fill in while Jake Capaul is on workman's comp. This Firefighter would fill in on Red Shift as a regular employee in that roll. Kody Wright, who is working Mon-Fri as a seasonal employee, expressed his desire to remain on that schedule.

- **Commissioner Phillips motioned to move forward with hiring a temporary employee to fill in on Red Shift for Jake Capaul.** Commissioner Hansen seconded the motion. Ayes were unanimous.
- Motion Carried.

4) Executive Session per Idaho Code 67-2345 1 © to Deliberate regarding labor negotiations

Commissioner Phillips motioned to enter executive session per Idaho Code 67-2345 item © To Conduct Deliberations Concerning Labor Negotiations and item (a) to Consider the Hiring of Public Officer. Commissioner Fish seconded the motion.

Roll Call Vote

Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Fish	yes
Commissioner Phillips	yes

Motion carried.

Executive session entered at 17:40.

Commissioner Phillips motioned to exit executive session. Commissioner Hansen seconded the motion.

Roll Call Vote

Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Fish	yes
Commissioner Phillips	yes

Motion carried.

Executive session exited at 17:59.

- **Commissioner Phillips motioned to hire a temporary employee to fill in for Jake Capaul.** Commissioner Fish seconded the motion.

Roll Call Vote

Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Fish	yes
Commissioner Phillips	yes

- **Motion Carried.**

- **Commissioner Fish motioned to allocate a 4% increase to wages retro-active to October 1, 2011.** Commissioner Phillips seconded the motion.

Roll Call Vote

Commissioner Rudebaugh	yes
Commissioner Hansen	yes
Commissioner Fish	yes
Commissioner Phillips	yes

- Motion carried.

5) Final Motions & Adjournment

Commissioner Phillips motioned to adjourn. Commissioner Hansen seconded the motion. Ayes were unanimous.

Motion carried.

Meeting adjourned at 18:00

Approved on this _____ day of _____, 2011 by:

Marty Fish, Fire Commissioner	
Jon Guinn, Fire Commissioner	Absent
Barney Phillips, Fire Commissioner	
Charles Hansen, Fire Commissioner	
Rudy Rudebaugh, Fire Commissioner	

Attest: _____
Penney J. Laird, Acting Board Secretary